

GuardTrax Solution Training Protocol

- I. Trainee Registration
 - a. All trainee candidates must register online and fill in the appropriate fields
- II. “On Your Own” Training
 - a. All trainee candidates must complete and indicate on the online form completion of the following “OYO” training curricula:
 - i. Solution brochure
 - ii. Solution User Guide
 - iii. Participate in at least 1 of the 2 weekly scheduled (free of charge) webinars.
Webinars are limited to customers and requires registration limited to #?? of seats

Upon completion of the above...
- III. In-Contract Training
 - a. 1 hour per (10) license(s) purchased of phone/webinar based training is included in the contract
 - b. Training will occur between the hours of 9 to 5 EST and will be a formally scheduled phone or Go To meeting.
- IV. Additional (Fee Based) Training
 - a. Available at \$65 per hour paid in advance by credit card.
 - b. Essential for guard turnover and new supervisory hires
 - c. Customer may invite up to 20 attendees
 - d. Training will occur between the hours of 9 to 5 EST and will be a formally scheduled phone or Go To meeting.
 - e. A custom, corporate training license for a fixed fee is available on a case by case basis